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From: [Your Command]  
To: Commander, Navy Personnel Command (Pers 451D1)  
  
Subj: OBLISERV IN CONNECTION WITH PCS TRANSFER ICO [RATE] JOHN A. DOE,  
SSN, 000 00 0000  
  
Ref: (a) CNO Washington DC 192320Z JUN 03(NAVADMIN 159/03)  
(b) OPNAVINST 1160.6A  
(c) MILPERSMAN 1160-040  
(d) MILPERSMAN 1306-106

1. To minimize possible loss of SRB/EB entitlement, SNM is authorized to execute an extension (Agreement to Extend Enlistment, NAVPERS 1070/621) for three (03) months, another extension for twenty-four (24) months and a page 13 (NAVPERS 1070/613) agreement for twelve (12) months to obtain OBLISERV to February 2008 as required by BUPERS Order 3383.

2. Per ref (a), any enlisted member may cancel up to 24 months of a non-operative extension(s) of enlistment, provided it/they is/are canceled before it/they become operative and the member immediately reenlists for at least 2 years beyond extended EAOS, day for day. The canceled inoperative extension(s) will not count against the member's SRB award as long as the reenlistment is greater than the period of the canceled inoperative extension(s) by at least two (02) years. However, the member must still obligate for the original active service specified in his/her orders if that amount is greater.

3. Ensure the 03-month and 24-month extensions, page 13 and this email are filed in SNM's service record prior to transfer.

4. Ensure that only the 03-month extension is made operative. The non-operative 24-month extension must be canceled upon the member's reenlistment, and the reenlistment must at least equal the amount of the extension plus 2 years, the original OBLISERV requirement on the member's orders, or two years beyond extended EAOS, day for day, whichever is greater, to make sure there is no loss of SRB. Ensure the member is counseled on the provisions of reference (a), this email, and is provided a copy of this email for his/her personal records.

5. Ensure compliance with refs (a) through (d).

6. Sample Page 13 Agreement For OBLISERV in connection with PCS transfer:

(Date): In consideration of assignment to \_\_\_\_\_, being unable at this time to incur additional obligated active service without potential monetary loss, I agree to an active duty obligation for \_\_\_\_ months to gain the total OBLISERV required by BUPERS Order #\_\_\_\_\_ until \_\_\_\_\_ (month/year). I agree to reenlist/extend when eligible for a period of \_\_ years, and understand that if I do not reenlist, I will not be eligible for any SRB/EB award, and these orders may be canceled.

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SSN, 000 00 0000

7. Navy Personnel Command wishes Petty Officer Stearns the best of luck. If disenrolled from course of instruction, MILPERSMAN 1160-080 will apply with regard to extension(s) cancellation and payback requirements.

/co signature/

*Mail to:*  
*COMMANDER, NAVY PERSONNEL COMMAND*  
*PERS 451D1*  
*5721 INTEGRITY DRIVE*  
*MILLINGTON TN 38055-3110*  
*COMM (901)874-4186 DSN 882-4186*  
*OBLISERV Waivers and Type Duty Assignments*